

Savoy United Methodist Church  
Savoy Fall Bazaar  
Saturday, September 14, 2019

## **RULES AND VENDOR TERMS OF AGREEMENT**

### Bazaar Details

1. (The 2019 Savoy Fall Bazaar) throughout this document known as the 'Bazaar' will be held on Saturday, September 14, 2019, from 10:00am to 2:00pm at the Savoy United Methodist Church.
2. Vendor applications will be accepted from any person; however, submitting an application does not guarantee approval/space.
3. Electrical sources are extremely limited and should not be anticipated. Limited water source available.
4. Vendor application deadline is August 15th, 2019. All application materials and vendor space payments should be received by this date. Applications received after this date will incur a \$5.00 late fee.
5. Return application and payment to:  
Savoy United Methodist Church Bazaar Committee  
3002 W. Old Church Rd.  
Champaign, IL 61822

*Vendor applications and payments will be acknowledged within a week of receipt via email.*

### Rules and Terms

1. The Bazaar Committee Members are authorized to enforce Rules and Vendor Terms of Agreement.
2. The Bazaar Committee Members may prohibit vendor participation if the vendor booth is deemed inappropriate for the Bazaar.
  - a. No Alcohol.
  - b. No Profanity.
  - c. While CBD oils are acceptable, no oils containing THC are allowed.
  - d. No sexual or inappropriate items or materials.
3. Any one violation of any rule or term of agreement shall be sufficient grounds to expel vendor from continued participation.
4. Unless Bazaar space is full at the time of application and payment receipt, application fees are not refundable.
5. The Bazaar Committee does not guarantee exclusivity of items sold by vendors; however, the Committee will do its best to position competing vendors sufficiently distant from one another.
6. By accepting the terms of this agreement, Vendor indemnifies and holds harmless (Savoy United Methodist Church) Board Members and Committees, Volunteers, and any business connected with the Bazaar from any and all responsibilities, loss of income, claims, damages, suits, attorney's fees, costs, expenses or judgments incurred by, or

resulting from, the enforcement of any of the Rules and Vendor Terms of Agreement, or resulting from the sale or consumption of goods sold by Vendors at the Bazaar.

7. We ask for one item or basket to put in a silent auction.

#### Vendor Space and Fees

1. Booths measure 10'x10' with a table. Booth fees are for vendor presence on Saturday, September 14, 2019 ONLY.
2. Booth fee is \$25.00 and is non-refundable.

*Due to limited space, we cannot guarantee booth space for every Vendor. If the Vendor application is not approved, the application fee will be refunded.*

#### Booth Set-Up and Opening/Closing Rules

1. Vendors are completely responsible for setting up/breaking down their own booths.
2. Vendors are completely responsible for all booth operation materials.
3. Vendors are completely responsible for staffing their booths during the hours of operation of the Bazaar.
4. Vendors are completely responsible for cleaning their booth spaces after the Bazaar.
5. Vendors can set up on Friday, September 13, 2019 from 5:00 to 7:00pm or on Saturday, September 14, 2019 from 7:30 to 9:30am. Please mark your preferred set-up time on the application form.
6. All booths should be open by 10:00am and should not close before 2:00pm on Saturday, September 14, 2019.

#### Questions?

For any questions, please contact:

Jodi Maggio  
217-649-9937  
maggio.jodi@yahoo.com

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**APPLICATION FORM**

NAME OF CONTACT: \_\_\_\_\_

NAME OF BUSINESS: \_\_\_\_\_

DAYTIME PHONE #: \_\_\_\_\_

EVENING PHONE #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

Booth Type: 10' x 10' space with table (\$25.00)

Additional Tables \$10.00 each - please indicate how many additional tables you need: \_\_\_\_\_

Preferred Set-Up Time:

- Friday, 9/13 from 5:00 to 7:00pm       Saturday, 9/14 from 7:30 to 9:30am

Please list the products you intend to sell. Be specific and include additional pages, if needed.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

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- I have read and agree to the Rules and Vendor Terms of Agreement as set for herein.  
 I have included my application fee, including payment for additional tables, if needed, to Savoy Fall Bazaar Committee.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please print signature name: \_\_\_\_\_

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**For Committee Use Only:**

Date Fee Received: \_\_\_\_\_

Acknowledgement/Confirmation Sent: \_\_\_\_\_

Booth # Assigned: \_\_\_\_\_